

## St Michael Parish Council

Notice is hereby given that the **Annual Meeting of St Michael Parish Council**<sup>(1)</sup> will be held at 6.30p.m. on Tuesday 11 August 2020 for the purpose of transacting the business set out in the Agenda below.

**All Members of St Michael Parish Council are hereby summoned to attend.**<sup>(2)</sup>

Julia Reading – Parish Clerk

31 July 2020

Notice is also hereby given of the **Annual Parish Meeting**<sup>(1)</sup>, to be held at 6.45 p.m. on Tuesday 11<sup>th</sup> August 2020. The Annual Parish Meeting will form part of the business within the Annual Meeting of the Parish Council, as set out in the Agenda below.

**All residents of St Michael Parish are invited to attend through a remote conference link.**<sup>(2)</sup>

Julia Reading, Parish Clerk, for and on behalf of Cllr Peter Limebear, Chairman 31 July 2020

### NOTES

1. *These meetings were originally scheduled to be held during May 2020 and have been deferred because of the exceptional circumstances caused by the Covid-19 pandemic.*
2. *The venue for the meetings for Parish Council Members only will be communicated privately. We regret we are unable on this occasion to accommodate personal attendance by members of the public or any other interested parties, due to limitation of space sufficient to comply with social distancing guidelines. However the meetings will be publicly relayed throughout using a Zoom video link, and a residents' forum will be enabled from 6.45 p.m. for the duration of the Annual Parish Meeting. The Zoom link(s) will be published on our website [www.stmichaelpc.org.uk](http://www.stmichaelpc.org.uk) no later than 5.00 p.m. on 11th August.*
3. *Remote participation is allowed through emergency legislation enacted, the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.*
4. *Copies of the accounts awaiting authorisation and supporting papers are available on our website [www.stmichaelpc.org.uk](http://www.stmichaelpc.org.uk)*

*Parish Clerk, telephone 07542 568476*

### AGENDA

**Part 1 – 6.30 pm. The business required to be conducted first at each Annual Parish Council Meeting.**

1. To elect a Chairman and a Vice Chairman of the Council for the year ending 31 March 2021, and to receive their Declarations of Acceptance of Office
2. To appoint any representatives to outside bodies, e.g. SADALC
3. To consider the payment of any subscriptions falling to be paid annually
4. To inspect any deeds and trust investments in the custody of the Council (*none*)

**Part 2 – 6.45 pm (estimated) – The Annual Parish Meeting**

- I. Apologies for absence
- II. Minutes of the Annual Parish Meeting held on 14 May 2019
- III. Chairman's report to St Michael Parish for the year ending 31 March 2020
- IV. Presentation of the Annual Accounts for the year ending 31 March 2020 (see item 11 below)
- V. Any Other Business
- VI. Electors'/residents' discussion forum

**Part 3 – The order of business now follows that for an ordinary meeting of the Parish Council**

5. Consider any apologies for absence from Members, including extended absences
6. Receive any Declarations of Members' Interests
7. Approve the Minutes of the Meeting of the Parish Council Meeting held on 10 March 2020 (as previously circulated)
8. Matters arising from the last Meeting (unless specifically tabled elsewhere in this Agenda)
9. Note the casual vacancy arising from the resignation of Cllr Susana Garcia on 11 July 2020
10. Completion of the Annual Governance and Accountability Review (AGAR) 2018/2019
11. The Annual Governance and Accountability Review (AGAR) 2019/2020
12. Parish Council Finances 2020/21
13. Planning matters
14. Reports from Members
15. Report from Clerk (as circulated)
16. To consider or note items of interest circulated to Councillors prior to the meeting, if any
17. Any other business, at the discretion of the Chairman
18. Agree dates of future meetings. The statutory requirement for the Parish Council to hold a minimum of 4 meetings in a year has not been eased to recognize the covid-19 pandemic. Dates proposed, all at 6.30 p.m. and at The School Room, St Mary's, Childwick Green, subject to availability, and with the possibility of live (virtual) participation by Zoom.
  - I. This meeting, Tuesday 11th August 2020
  - II. Tuesday XX September or October 2020 -
  - III. Tuesday XX January 2021
  - IV. Tuesday XX March 2021