

St Michael Parish Council

To: All Members of the Council

Notice is hereby given that a Meeting of St Michael Parish Council will be held at 6.30 p.m. on Tuesday 16th January 2024 for the purpose of transacting the business set out in the Agenda below and you are hereby summoned to attend.

Venue: The School Room, rear of St Mary's Church, Childwick Green, St Albans, AL3 6JJ

Members of the press and public are invited to attend this meeting

Julia Reading – Parish Clerk

02 January 2024

Email parish.clerk@stmichaelpc.org.uk

AGENDA

1. Welcome, and introduction of guests
2. To receive and consider for approval any apologies for absence
3. To receive any declarations of Members' interests
4. To approve and sign the Minutes of the Meeting of the Parish Council held on 12th September 2023. Unless specifically tabled elsewhere in this Agenda, any matters arising to be discussed at item 11.
5. Electors'/residents' question time

At St Michael we set aside this specific time to discuss matters raised by Members of the public, who have a role, in law, as observers to, but not as participants at, the Meeting. Guests may speak at the Chairman's invitation and discretion.

Note: The Chairman may bring forward discussion of any later agenda item considered relevant.
6. In the rolling schedule of review, to amend or re-approve Parish Council policies:
 - i. **Finance regulations** *no changes currently recommended*
 - ii. **Freedom of information** *no changes currently recommended*
 - iii. **Grants and donations** *to decide the maximum overall amount that will be available in grants and/or donations in the next financial year, and the maximum amount that may be paid as a single grant or donation.*
7. Clerk's salary
 - i. To approve the updated pay scales for the year ending 31 March 2024, in line with the 2004 National Association of Local Councils and the Society of Local Council Clerks national agreement for the sector
 - ii. To approve the pay point within the above scale for use for the year from 1 April 2024
No amendment recommended
8. Parish Council finances
 - i. To approve a schedule of cheque payments, and a recent bank reconciliation
 - ii. To review expenditure for year ending 31 March 2024
 - iii. To set the budget proposals for the financial year commencing 1 April 2024 and approve that year's Parish Precept request to SADC
 - iv. To approve the re-appointment of Mr Alex Sage as the Council's Internal Auditor for purposes of the Governance and Accountability Return for the year ending 31 March 2024
9. To consider planning applications; new cases and decisions by SADC.
Details to 02 January 2024 below.

10. To receive the minutes of the meeting of St Albans & District Association of Local Councils (SADALC) held on 2nd October 2023, and from its meeting to be held at Sandridge Parish Council on 8th January 2024
11. Councillors' discussion time, to include, if any:
 - Matters arising from previous meeting(s)
 - Reports from Members
 - Updates on local sites of interest/items circulated to Councillors prior to the meeting
 - A report from the Clerk (verbal)
12. To consider any applications for the two posts of casual vacancy for a Parish Councillor
13. Any other business, at the discretion of the Chairman
14. Date of the next Parish Council Meeting: Tuesday 19th March 2024, 6.30 p.m. – at St Mary's School Room.

New applications made to SADC since September 2023

SADC Reference	Application	Decision & date
5/2023/1928 Valid From 10/10/2023	The Walled Garden Gorhambury St Albans Listed Building consent – Repair and stabilization works including re-pointing, replacement of defective brickwork, replacement of concrete copings and finials, removal of iron fixings and re-building of buttress piers	Awaited
5/2023/2112 Valid From 17/11/2023	Centurion Club Hemel Hempstead Road Hemel Hempstead HP3 8LA Provision of 10 additional holes to the existing 18-hole golf course	Awaited
5/2023/2373 Valid from 07/12/2023	1-4 Childwick Green Childwickbury St Albans AL3 6JJ. Replacement windows	Awaited
TP/2023/0660 Valid From 13/12/2023	11 Shafford Cottages Redbourn Road AL3 6LB Rear garden trees T1 – Silver Birch – Remove to ground level as the tree is dead/ dying. T2 – Oak – Reduce by 33% to maintain its health, stop it growing too large for its environment and to allow more light to enter the garden and house.	Awaited
TP/2023/0663 Valid From 08/12/2023	9 Childwick Green Childwickbury AL3 6JJ Grid ref: TL14308 10889 Grid ref : TL143108 See plan Oak 921-Reduce crown by a maximum of 4m. Oak 922-Fell Dead tree exempt Oak 923-Monolith at 6m leaving lower growth Ash A-Fell See covering letter	Awaited

Older applications made to SADC still outstanding (noted at previous meeting(s))

SADC Reference	Application	Decision & date
5/2023/1094 – Valid From 30/05/2023	1- 2 Beesonend Cottages Beesonend Lane Harpenden AL5 2AA Part two storey part single storey rear and side extensions, demolition of existing garage and conversion of existing outbuilding into habitable room (resubmission following refusal of 5/2022/2464)	Awaited
5/2023/1387 – Valid From 10/07/2023	Shafford Barn Redbourn Road St Albans AL3 6LB Single storey rear extension	Awaited
5/2023/1505 – Valid from 14/07/2023	Childwickbury Manor Childwickbury St Albans AL3 6JX Certificate of Lawfulness (proposed) – The careful dismantling of the wall and salvaging of bricks to the offending corner only. Casting of a new structurally appropriate foundation. Re-building of the wall using the same lime mortar (following analysis	Awaited

Continued....

SADC Planning decisions since September 2023

SADC Reference	Application	Decision and date
5/2022/1517 Valid From 16/06/2022 <i>NB, no longer in St Michael Parish</i>	Land Between 84-108 Ragged Hall Lane Chiswell Green St Albans Construction of seven detached dwellings with new access, boundary treatments and associated works	October 2023 – appeal dismissed. Appeal ref App/B1930/W/23/3320280 Original decision 27/01/2023, DC4 Refusal
5/2022/1847 Valid From 22/07/2022	Land At Appspound Lane St Albans Change of use of land to Class B8 (open storage) to create 9 open storage compounds, retention of access control cabin, construction of toilet block, installation of fencing and gates, vehicle parking, refuse storage and associated works	17/11/2023 DC4 Refusal
5/2022/2077 Valid From 15/08/2022	Land Adj 1 Pimlico Bedmond Road Pimlico Hemel Hempstead Consultation only – Outline application: Construction of 1 detached two-storey, three-bedroom dwelling including formation of new access to Bedmond Road (appearance, landscaping and scale as reserved matters)	NB, missed previously - Particulars show “no decision on file” as at 13 January 2023
5/2022/2209 Valid From 10/10/2022	Land Adj 1 Pimlico Bedmond Road Pimlico Hemel Hempstead Outline application (access and layout sought) – Construction of detached two storey, three bedroom dwelling including new access to Bedmond Road	13/11/2023 DC4 Refusal
5/2022/2479 Valid From 09/11/2022	Shafford Fields Redbourn Road St Albans Installation of six time-restricted manege lights (retrospective)	01/12/2023 DC3 Conditional Permission
TP/2023/0449 Valid From 05/09/2023	Whitehedge Redbourn Road St Albans AL3 6LB Separate documentation for works to be carried out and report. Work schedule summary: T1 Oak lift to 5m and shorten heavy lateral limbs. T2 Hawthorn lift to 5m & reduce crown by 40%. T3 Hazel. Coppice. T4 Field Maple liftto 5m and cut clear of building	Tree Works in Conservation Area – Deemed Consent 16/10/2023
TP/2023/0596 Valid From 08/11/2023	Childwick Green House Childwickbury AL3 6JJ T1 Lime (extensive decay in stem) – Fell.	20/12/2023 Tree Works in Conservation Area – Deemed Consent