

## Explanation of variances – pro forma

Name of smaller authority:

ST MICHAEL PARISH COUNCIL

County area (local councils and parish meetings only):

ST ALBANS, HERTFORDSHIRE

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green box

	2022/23 £	2023/24 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, <b>DO NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority ( <u>must include narrative and supporting figures</u> )
1 Balances Brought Forward	7,455	8,857				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	5,225	4,225	-1,000	19.14%	YES		Arose from the loss of ~19% in Council Tax base due to Community Governance Review.
3 Total Other Receipts	165	307	142	86.06%	YES	Explanation not required, difference less than £200	
4 Staff Costs	2,271	2,503	232	10.22%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	1,717	2,026	309	18.00%	YES		1) There was no training spend in 2022/23, but clerk plus 2 new councillors took up courses in 2023/24; +£88. 2) Back to a full schedule of bus shelter maintenance in 2023/4; +£416. 3) Survey of bus shelter condition commissioned 2023/24, once every 3-4 years; +£216. 4) Coronation planting scheme; +£50. 5) Election expenses every 4 years; +£56. 6) Website costs every 2 years; -£245. Retirement gift 2022/3 not repeated; -£100.
7 Balances Carried Forward	8,857	8,860				VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	8,857	8,860				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and Assets	8,626	8,626	0	0.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable