

St Michael Parish Council

Notice is hereby given of the **Annual Meeting of St Michael Parish Council**
at 6.30 p.m. on Tuesday 28th May 2024

Venue: The School Room, rear of St Mary's Church, Childwick Green,

All residents of St Michael Parish are invited to attend, along with any interested parties.

The Parish Council Members' attendance is hereby summoned.

Julia Reading, Parish Clerk

18th May 2024

Email: parish.clerk@stmichaelpc.org.uk

Tel: 07542 568476

Website www.stmichaelpc.org.uk

The evening will begin with an informal welcome from Cllr David Meachin, Chairman 2023-24, and his introduction of any guests present. Please note that the annual meeting must follow a prescribed order of business, up to and including item 8 below.

AGENDA

For the Annual Meeting of St Michael Parish Council

Providing the Meeting is quorate:

1. To elect a Chairman of the Parish Council for the ensuing year and to receive a declaration of acceptance of office
2. To elect a Vice Chairman of the Parish Council for the ensuing year and to receive a declaration of acceptance of office
3. To appoint any representatives to outside bodies *(e.g. SADALC; SADC Planning, HAPTC Executive)*
4. To consider the payment of any subscriptions falling to be paid *(as in 2024/25 budget)*
5. To inspect any deeds and trust investments in the custody of the Council *(none)*
6. To receive and consider any apologies for absence from Members
7. To receive and consider any Declarations of Members' Interests and requests for dispensations
8. To approve the Minutes of the Parish Council Meeting held on 19 March 2024. *Unless specifically tabled elsewhere in this Agenda, any matters arising to be discussed at item 18*
9. Public session *At St Michael we set aside this specific time to discuss matters raised by members of the public, who have a role, in law, as observers to, but not as participants at, the Meeting. Guests may speak at the Chairman's invitation and discretion, and may be asked to limit the time taken.*
 - i. The Chairman will invite a representative from Cala Homes to give a short presentation for general interest, (15 minutes) and may allow a period for discussion;
 - ii. The Chairman will invite questions from members of the public, up to 3 minutes each.
10. The Annual Governance and Accountability Review (AGAR) for year ending 31 March 2024
 - i. To receive the Internal Auditor's report;
 - ii. To approve the accounts
 - iii. To approve:
 - (a) the Annual Governance Statement;
 - (b) the Annual Accounting Statements; and
 - (c) a Certificate of Exemption from a limited assurance review
 - iv. To agree that the period of public rights to inspect the AGAR documents and supporting accounts will run from Monday 3rd June to Friday 12th July 2024 inclusive

11. To consider any grant applications received up to 21st May 2024 (NB, *One received to 18th May*)
12. To review the Parish Council's Insurance arrangements from 1 June 2024
13. To authorise payments due at 28th May along with payments known to be due before the next Meeting of the Parish Council. (*Schedule to follow*)
14. To consider planning applications dealt with by SADC since the previous Meeting
Schedule of current cases (to date) as overleaf; any further applications or decisions will be included at the Meeting. Periodic updates are available at our website:
<https://www.stmichaelpc.org.uk/planning-applications/>
15. To receive the minutes of the SADALC meeting held on 8th April 2024
16. To note the resignation on 19th April of Cllr Elizabeth Rose, and the publication of the consequent statutory notice of the casual vacancy
17. To consider a retirement tribute for former Councillor Elizabeth Rose
18. Councillors' discussion time, to include, if any:
 - Matters arising from previous Meeting(s)
 - Planning enforcement
 - Cycle path along A1081
 - Community engagement
 - Reports from Members
 - Items of interest circulated to Councillors prior to the Meeting
 - Any other updates from the Clerk
 - To note that a Gifts policy will be drawn up for consideration at the September meeting
19. i. To consider any applications for co-option to the office of Parish Councillor
There are two current casual vacancies, for appointment by co-option
ii. If a vacancy(ies) remains, to approve the printing cost of a small advertisement/flyer
20. Any other business, at the discretion of the Chairman
21. To agree the time and date of the next Meeting, at the same venue:
Suggested: 6.30 (or 7.00?) pm, Tuesday 10th or 17th September 2024

St Michael Parish Council – Planning applications March – May 2024

Correct at 18th May 2024. Any further changes will be detailed at the May Meeting

- Decisions since last meeting:

5/2023/2373 – Valid from 07/12/2023 1-4 Childwick Green Childwickbury St Albans AL3 6JJ. Replacement windows	Refused, 03 May 2024
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- New applications since the March Meeting:

TP/2024/0238 - Valid From 10/05/2024 Childwickbury Stud, Stud Lane AL3 6JA T1 - Horse chestnut - Reduce limb at 9.5 m height south overhanging stables by approximately 4 m to suitable growing point just after fork. Remove the main leader of scaffold limb at 9 m height southwest and reduce to suitable secondary branches in line w
5/2024/0722 – Valid from 29/04/2024 4 Beesonend Cottages Beesonend Lane Harpenden AL5 2AA Single storey side extension with three rooflights and raising of roof height to match existing rear extension. Four new rooflights to rear.
5/2024/0699 - Valid From 23/04/2024 Gorhambury House Gorhambury AL3 6AH Discharge of Condition 5 (parking provision) of planning permission 5/2020/0420 dated 28/08/20 for Conversion to three dwellings, conservation and restoration of interior and exterior.
5/2024/0681 - Valid From 18/04/2024 Gorhambury House Gorhambury St Albans Hertfordshire AL3 6AH Discharge of Condition 13 (copy of building recording) of 5/2022/1214 dated 21/11/2022 for listed building consent of Variation of Condition 2 (approved plans) for various internal alterations including alterations to layout, staircases, doors and firepla...
5/2024/0483 - Valid From 19/03/2024 Batchwood Hall Batchwood Drive St Albans AL3 5XA Change of use of Batchwood Hall from nightclub (sui generis) to restaurant, bar, hotel, wedding and function venue (sui generis), including internal and external refurbishment, creation of dining terrace, garden, rationalisation of plant areas and associa.....

- The following cases have previously been viewed by the Parish Council, but still await decisions by SADC:

5/2024/0018 – Valid From 08/01/2024 Childwickbury Manor Childwickbury AL3 6JX Certificate of Lawfulness (proposed) works to a Listed Building – The NW corner of the Grade II listed walled garden has been cracking and moving for many years and was fitted with a timber prop some 20 years ago due to safety concerns....
5/2023/2112 – Valid From 17/11/2023 Centurion Club Hemel Hempstead Road Hemel Hempstead HP3 8LA Provision of 10 additional holes to the existing 18-hole golf course..... <i>The Parish Council commented. To date, SADC has not set a Committee date for a decision.</i>
5/2023/1505 – Valid from 14/07/2023 Childwickbury Manor Childwickbury St Albans AL3 6JX Certificate of Lawfulness (proposed) – The careful dismantling of the wall and salvaging of bricks to the offending corner only. Casting of a new structurally appropriate foundation. Re-building of the wall using the same lime mortar (following analysis....