

St Michael Parish Council

Notice is hereby given of a **Meeting of St Michael Parish Council** for the purpose of transacting the business set out below.

The Parish Council Members' attendance is hereby summoned.

Interested persons, including members of the press and the public, are welcome to attend

Venue: The School Room, rear of St Mary's Church, Childwick Green
Commencing at: 6.30 p.m. on Tuesday 17th September 2024

Julia Reading, Parish Clerk 06 September 2024

Email: parish.clerk@stmichaelpc.org.uk Tel: 07542 568476 Website www.stmichaelpc.org.uk

AGENDA

NB Abbreviation SADC refers to St Albans District Council

The running order, particularly of starred items (), may be altered at the discretion of the Chairman.*

1. To receive and consider any apologies for absence from Members, and establish quorum
2. To receive any Declarations of Members' Interests
3. To approve and sign the Minutes of the Meeting held on 28th May 2024. *Unless specifically tabled elsewhere in this Agenda, any matters arising to be discussed at item 15.*
4. To review the Minutes of the Annual Parish Meeting held on 14th May 2024. *If agreed, these Minutes will be presented for formal approval at the Annual Parish Meeting in May 2025*
5. Parish Council Finances
 - i. To authorise payments dated 17th September and those due before the January 2025 meeting. Total £1580.99.. *(Schedule to follow)*
 - ii. To receive a budget update and bank reconciliation at 30 August
 - iii. To resolve to remove past and add new Members as signatories to the bank mandate
6. *The Chairman will invite a presentation from Police Sergeant Simon Totten, who leads the St Albans Central, North and West Neighbourhood Team.
7. *The Chairman will invite a presentation from a representative of St Albans School, concerning the scoping opinion application to SADC, 5/2024/1257 - Land off Sandridgebury Lane & between the railway & Harpenden Road, St Albans, to develop c. 1,000 new dwellings and additional buildings. *NB, this site is adjacent to but not within the St Michael boundary.*
8. *Elector's/residents' forum. *Members of the public have a role, in law, as observers to, but not as participants at, the Meeting. At St Michael we set aside this specific time to receive your questions, and you may speak at the Chairman's invitation and discretion.*
9. To consider the planning applications to, and decisions by, SADC since the previous Meeting, and agree responses if required.
 - i. Specifically to approve retrospectively the response sent to SADC before the deadline of 14/08/2024, representing the Members' informally agreed comments on 5/2024/1257, a scoping application for proposed development on a site adjacent to but not within St Michael's boundary.
 - ii. Other planning applications as set out below.

5/2022/1847 - Valid From 21/07/2022	5/2023/2112 - Valid From 17/11/2023
5/2024/0483 - Valid From 23/05/2024	5/2024/0681 - Valid From 17/04/2024
5/2024/0722 - Valid From 29/04/2024	5/2024/0942 - Valid From 31/07/2024
5/2024/1003 - Valid From 11/06/2024	5/2024/1306 - Valid From 26/07/2024
5/2024/1497 - Valid from 30/08/2024	TP/2024/0238 - Valid From 09/05/2024

10. To review the policies below and to consider adopting the amendments suggested.
 - i. Grants and Donations Policy and application form *(updated)*
 - ii. Awards and Gifts Policy *(new)*
 - iii. Replacement Finance Regulations *(draft customised from new national model template)*
 - iv. Otherwise to consider forming working parties to review these documents with recommendations to be made to the January 2025 Meeting
11. To consider any grant applications received up to 10th September 2024 *(None at present)*
12. *In connection with the Clerk's stated intention to retire March – May 2025:
 - i. To consider a succession and recruitment strategy;
 - i. To consider the role of the Parish Clerk, Clerk's Contract of Employment and terms and conditions, within the national framework for local government employees;
 - ii. Otherwise to agree the formation of an employment committee/research party to report in January 2025.
13. To note the resignation in June 2024 of Cllr Susan Slaughter, and to agree a retirement gift in accordance with the suggested Awards and Gifts policy
14. *To consider any applications for the post of casual vacancy for a Parish Councillor *At the time of writing, one application has been submitted, from Ms Clare Curtis.*
15. Round up and discussion forum
 - i. Bus shelter repaired after being vandalised
 - ii. HGV movements in Potters Crouch
 - iii. Toulmin Fields (litter bins; play area; pavilion/public toilets)
 - iv. CALA Homes - Development r/o Harpenden Road, s106 monies etc.
 - v. Ward representation – explanation and suggestion to maintain current status
 - vi. Possible attendance at 2024 Remembrance Sunday commemorations
 - vii. New councillor training
 - viii. On-line banking
 - ix. Format of documents downloadable from SADC planning portal
 - x. Planning enforcement
 - xi. Climate Ecology Bill – topic requested by a local resident, who may wish to attend
 - xii. St Albans Association of Local Councils – a) the minutes of the July meeting may be found at <https://www.stmichaelpc.org.uk/sadalc/> b) Members are invited to the SADALC meeting to be hosted by St Michael Parish Council on Monday 30th September at 7.30 pm.
16. Any other business, at the discretion of the Chairman
17. To agree Meeting dates and times for January and March 2025, subject to Members' preferences. Timing has historically been Tuesdays at 6.30 pm. Suggested dates:

January 7th or 14th March 18th

Planning Applications – position at 4th September 2024; any updates to be notified at the meeting

5/2024/0942 - Valid From 31/07/2024 Tennis Courts At Batchwood Sports Centre Batchwood Hall Batchwood Drive AL3 5XA Construction of a padel tennis facility with canopy	Awaited
5/2024/1306 - Valid From 26/07/2024 Barn North Of Shafford Farm Redbourn Road Prior Approval - Change of use of building on an agricultural unit to residential (Class C3)	Awaited
5/2024/1497 - Valid from 30/08/2024 Riverside Barn Redbourn Road AL3 6LB No details yet	Awaited
5/2022/1847 - Valid From 21/07/2022 Land At Appspend Lane St Albans Change of use of land to Class B8 (open storage) to create 9 open storage compounds, retention of access control cabin, construction of toilet block, installation of fencing and gates, vehicle parking, refuse storage and associated works	Appeal Lodged Date 16/05/2024 Appeal Reference App/B1930/W/24/3344506 (original refused 17/11/2023)
5/2024/0483 - Valid From 23/05/2024 Batchwood Hall Batchwood Drive AL3 5XA Change of use of Batchwood Hall from nightclub (sui generis) to restaurant, bar, hotel, wedding and function venue (sui generis), including internal and external refurbishment, creation of dining terrace, garden, rationalisation of plant areas and associa	Still awaited SADC's planning committee 02/09/2024
5/2023/2112 - Valid From 17/11/2023 Centurion Club Hemel Hempstead Road Leverstock GreenHP3 8LA Provision of 10 additional holes to the existing 18-hole golf course	Still awaited
5/2024/0681 - Valid From 17/04/2024 Gorchambury House Gorchambury AL3 6AH Discharge of Condition 13 (copy of building recording) of 5/2022/1214 dated 21/11/2022 for listed building consent of Variation of Condition 2 (approved plans) for various internal alterations including alterations to layout, staircases, doors and firepla	07 Jun 24 Refused
5/2024/0722 - Valid From 29/04/2024 4 Beesonend Cottages Beesonend Lane Harpenden AL5 2AA Single storey side extension with three rooflights and raising of roof height to match existing rear extension. Four new rooflights to rear	19 Aug 2024 DC3 Conditional Permission
5/2024/1003 - Valid From 11/06/2024 Gorchambury House Gorchambury AL3 6AH Discharge of Condition 13 (building recording) of listed building consent 5/2022/1214LB dated 21/11/22 for Variation of Condition 2 (approved plans) for various internal alterations including alterations to layout, staircases, doors and fireplaces of list	06 Aug 2024 Discharge of Condition - Approved
TP/2024/0238 - Valid From 09/05/2024 Childwickbury Stud Stud Lane Childwickbury AL3 6JA T1 - Horse chestnut - Reduce limb at 9.5 m height south overhanging stables by approximately 4 m to suitable growing point just after fork. Remove the main leader of scaffold limb at 9 m height southwest and reduce to suitable secondary branches in line w	03 Jul 24 Tree Works in Conservation Area - Deemed Consent