

St Michael Parish Council

You are summoned to a **Meeting of St Michael Parish Council**

which is to be held on

Tuesday 8 September 2026 at 6:30pm

In The School Room, rear of St Mary's Church, Childwick Green

Members of the public and press are invited to attend Parish Council meetings. An opportunity for members of the public to address the Council is provided during the Public Session.

*denotes the inclusion of papers

AGENDA

19. Apologies for Absence

To receive and consider apologies for absence from Members.

20. Declarations of Members' Interests

To receive any declarations of interest in respect of items on the agenda.

21. Minutes of the Previous Meeting *

To approve the Minutes of the Parish Council Meeting held on 19 May 2026.

22. Parish Councillor Vacancies and Recruitment

To note the current vacancies on the Parish Council and to consider measures to promote the vacancies and encourage applications for co-option.

23. Public Session

To receive representations and questions from members of the public.

24. Parish Council Finances *

a. To receive the budget/financial update and recent bank reconciliation. *

b. To receive and note the schedule of payments made since the previous meeting.*

c. To approve a schedule of regular payments for the remainder of the 2026/27 financial year in accordance with the Council's Financial Regulations.*

d. To approve payment of HMRC liabilities by variable Direct Debit.

e. To approve the closure of the Council's remaining NatWest accounts, including the reserve account, transfer of the balances to the Council's Unity Trust Bank accounts and authorise the necessary cheques.

25. Clerk's Salary – NJC Pay Award 2026/27 *

To note the nationally agreed NJC pay award for 2026/27 and approve the resulting adjustment to the Clerk's salary in accordance with the Clerk's contractual NJC salary point, including any applicable backdated payment.

26. Clerk's IT Equipment *

To approve the purchase of the proposed laptop for the Clerk, including any associated Microsoft 365 licensing requirements, within the budget previously agreed by the Council. *

27. Planning Matters *

To note planning applications and decisions dealt with since the previous meeting, including applications circulated to Members.

28. Councillors' Discussion Time

a. **Solar Farm Application** – update from Member.

b. **Local Plan**- update from Member.

c. **Townsend School Sports Hall and William Bird Pavilion Developments** – to discuss the proposed developments, including their potential cumulative impact, community facilities and opportunities for coordination, and consider any action arising.

d. **Notice Boards – Toulmin Drive** – to consider the condition and ownership of the notice boards and agree any action required.

e. **Redbourn Road – Road Safety** – to consider the recent fatal road traffic collision and any representations the Parish Council wishes to make regarding road safety measures, including speed enforcement.

f. **Townsend School- School Bus Routes**- to consider concerns regarding the routes being used by school buses serving Townsend School and to agree any representations or actions by the Parish Council.

g. **MyStAlbans Reporting System**- to consider raising with St Albans City and District Council the apparent removal of options within the MyStAlbans reporting system for reporting issues including litter, fly-tipping and green spaces.

h. Matters arising from previous meeting(s).

i. Reports from Members.

j. Report from the Clerk (verbal).

29. Date of Next Meeting

To agree the date and time of the next meeting.

Signed: *Shamina Rushton-Cato* (Clerk and Responsible Financial Officer)

Date: 03 September 2026